

## **ARMY INSTITUTE OF NURSING GUWAHATI**

### **REQUIRES REGISTRAR AND HEAD OF ADMINISTRATION (01 POST)**

Army Welfare Education Society is running twelve Colleges all over the country including Army Institute of Nursing Guwahati established in August 2006. The Institute is conducting B Sc Nursing course and M Sc Nsg under approval of Indian Nursing Council, New Delhi & Assam Nurses, Midwives' & Health Visitors' Council, Assam and affiliated to Srimanta Sankaradeva University of Health Sciences, Assam.

#### **Qualification and Experience.**

(a) **Mandatory**

- (i) Should be retired Army officer of the rank of Colonel / Lt Colonel (TS).
- (ii) Should be between 54 - 60 years of age at the time of joining.
- (iii) Should have experience of handling finances.
- (iv) Should have no discipline case during entire service.

(b) **Preferred**

- (i) Should be SHAPE-I (Medically). Low medical category officer can be considered.
- (ii) Should preferably have experience/background of having handled educational institutions.
- (iii) Should be IT savvy.
- (iv) Should be graduate of Defence Services Staff College. Non Psc officers can also be considered.
- (v) **Should have works experience in handling of construction projects.**

(c) Officer who has taken premature retirement can be considered if working/worked in education institute for administrative duties.

(d) AEC officers who have been principals of Sainik Schools/Military Schools are eligible.

(e) The appointment will be contractual on consolidated salary of Rs 60,000/-pm for tenure of one probation and thereafter two years contract based on performance.

(f) Application Form along with connected documents to reach office of the Principal, Army Institute of Nursing (AIN), Guwahati, Basistha Temple Road, Basistha, Guwahati-781029 **within 10 Apr 2018** (Till 1400 hrs). Shortlisted candidates will be called for interview. No TA/DA admissible.

Telephone No – 0361-2307101 & 94015-49593.



**ARMY INSTITUTE OF NURSING, GUWAHATI**  
**C/O 151 BASE HOSPITAL,**  
**BASISTHA, GUWAHATI, ASSAM**  
**Ph : 0361 – 2307101/09401549593**



**APPLICATION FORM FOR REGISTRAR & HOA**

**1. Personal Data :**

- (a) Name in full .....  
(Capital Letters)
- (b) Son/Daughter/Wife of .....
- (c) Date of Birth .....
- (d) Age as on 31 Mar 2018 :      Years      Months      Days
- (e) Address  
.....  
.....  
(attach residence certificate)

Affix recent  
Passport size  
photograph  
here

Tele / Mobile : ..... Email ID .....

**2. Educational Qualifications (attach self attested photocopies of certificates)**

Give particulars of all examination you have passed.

Examination	Board/University	Year	% of marks

You may attach a separate sheet, if necessary.

**3(a). Experience** (Fill in particulars in chronological order starting your first appointment and attach self attested photocopies of experience certificates).

Rank	Period		Organisation/ Unit	Nature of Duties	Reason for leaving
	From	To			

You may attach a separate sheet, if necessary

**3 (b).** Addl Experience: Construction Work/ Project, if any.

Ser	Period		Nature of work/ Project	Remarks
	From	To		

You may attach a separate sheet, if necessary

4. **Any Merit/Scholarship/Award Won ?** If Yes give its details .....

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5. **Family Details.**

(a) Marital Status : Single/Married

(b) Occupation of Father/Husband/Wife .....

(c) No of Children with Age & Sex .....

6. **Aptitude / Multi Trades.**

(a) Other Skills .....

(b) Hobbies .....

(c) Proficiency in games .....

7. **Aspiration** (Which you believe will be valuable to this institution, Min 50 words)

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.....  
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8. **Are you presently working ? (Yes/No). If Yes, give following details : -**

- (a) Appointment and Institution .....
- (b) Salary .....

I, solemnly state that all the above particulars/statements are true to the best of my knowledge and belief. I also understand that in case any particulars given above are found to be false at any later date, my services are liable to be terminated without any prior notice.

Date : .....

(Signature of Applicant)

Note : 1. Application will be invalid in case at any stage it is found that the candidate is not meeting the minimum laid down criteria or has furnished false information.

2. Only shortlisted candidates will be called for interview.