



NO. CBSE/AFF./Notification/2025

Dated: 11/03/2025

Notification No.:- 6/2025

NOTIFICATION

Subject:- Submission of applications under various categories of affiliation for the session 2026-27 in SARAS 6.0.

The Board has decided to open the window of online applications for affiliation under various categories for session 2026-27 as per the timeline mentioned below. The applicant school are requested to follow the guidelines (manual) of automated affiliation system given in SARAS Manual 6.0 available on website.

| Categories of application | Timeline for application |
|---|---|
| 1. Approval for Middle Class Syllabus 2. Fresh Affiliation Up to Secondary Level 3. Fresh Affiliation up to Senior Secondary Level 4. Fresh Affiliation upto Secondary Level Switch over from other Boards (Only Schools which are already affiliated to another Board) 5. Fresh Affiliation upto Senior Secondary Level Switch over from other Boards (Only Schools which are already affiliated to another Board) 6. Up-gradation to Secondary Level 7. Up-gradation to Senior Secondary Level 8. Branch School 9. Extension of Affiliation 10. Restoration of affiliation 11. Permission of two Shifts 12. Section Increase 13. Introduction of Additional Subject (Science for Senior Secondary level) 14. Closure of School | 11 th March 2025 till 30 th June 2025 |
| 15. Land correction/increase/decrease 16. Change of name of school 17. Change of name of society/trust/company 18. Transfer of school from society/trust/company 19. Shifting of school from one campus to another | SARAS window will be open throughout the year. |
| Note :- All categories of applications for Foreign/International Schools will remain open round the year. | |

The following modes of application for affiliation and its modalities are as under:

TABLE-A

| Application | % of Inspection | Mode of Inspection |
|--|---------------------------------|--------------------|
| Middle class syllabus | Inspection 100% of applications | Physical |
| Fresh affiliation upto Secondary level/ Switch over upto Secondary level from other Boards | Inspection 100% of applications | Physical |
| Fresh affiliation upto Senior Secondary level/ Switch over upto Senior Secondary level from other Boards | Inspection 100% of applications | Physical |
| Up-gradation to Senior Secondary Level | Inspection 100% of applications | Physical |



| | | |
|--|--|----------------|
| Branch School | Inspection 100% of applications | Physical |
| Permission of Site Shifting | Inspection 100% of applications | Physical |
| Permission of Two Shifts | Inspection 100% of applications | Physical |
| Restoration of Affiliation | Inspection 100% of applications | Physical |
| Section Increase | Inspection of at least 10 % of total application received on case-to-case basis | Virtual |
| Extension of Affiliation (3% of total applications) | Inspection of at least 3% of total application recd. based on scores of School Report Cards. | Virtual |
| Introduction of additional science subjects i.e. Physics, Chemistry & Biology for Senior Secondary classes (NCC without inspection) (In case, the school is already affiliated upto Senior Secondary Level without science subjects) | Inspection 100% of applications | Virtual |
| Introduction of additional non science subjects for Senior Secondary classes should update the data in OASIS portal and offer these subjects as per norms of the Board. | -- | OASIS updation |
| Permission of name change of school / society/Trust | -- | Scrutiny |
| Transfer of school from one society to another society/trust | -- | Scrutiny |
| Permission to increase/ decrease/ correction of land area of school | -- | Scrutiny |
| Upgradation to Secondary Level | -- | Automated Mode |
| Extension of Affiliation (97%) | -- | Automated Mode |

*** Note –**

- All existing schools must ensure that their OASIS data is correctly updated. No wrong information may be furnished in the OASIS. Please refer to circular no. 03/2024 dated 23.01.2024.
- Uploading of prescribed documents as per Annexure-IX along with the details of teachers and their qualification on school's website under Mandatory Public Disclosure is compulsory as per circular no. 01/2025 dated 08.01.2025.
- Submission of application under various categories mentioned in chapter 15 on special provision are already opened throughout the year as mentioned in Circular No. 16/2024 dated 19.11.2024.
- All existing schools intending to apply must also complete SQAAP as this is mandatory requirement for applying.
- Introduction of Additional Subject (schools seeking approval for non-science subject should update the data in OASIS Portal and offer the subject as per norms of the Board.
- Schools which are due for extension (whose affiliation is valid upto 31st March, 2026 of the following year) or whose extension is long pending, need to apply for extension first, only then they will be permitted to apply under any other category.
- Schools affiliated with the Board under category Middle Class Syllabus are required to apply for upgradation either for Secondary or Senior Secondary level within 5 years of their affiliation with the Board as per circular no. AFF-18/2023 dated 18.05.2023
- The school may refer to the following circulars before filling application :-
 - Circular No : 05/2025 Date of (22 Feb 2025) - Affiliation Bye-Laws (Branch School)-2025
 - Circular No : 04/2025 Date of (20 Feb 2025) - Amendments in Affiliation Bye-Laws-2018 w.e.t. permit school to apply for



affiliation with or without NOC.

- c. Circular No : 02/2025 Date of (07 Feb 2025) - Circular No. 07/2024 dated 31.05.2024 and CBSE/Aff/Circular/135755/2024 dated 13.09.2024
- d. Circular No : 01/2025 Date of (08 Jan 2025) - Reminder for uploading of prescribed mandatory documents and staff details on school's website
- e. Circular No : 17/2024 Date of (19 Nov 2024) - Opening of SARAS Portal for Foreign Schools for submission of online applications under various categories of pre-and-post affiliation-reg.
- f. Circular No : 16/2024 Date of (19 Nov 2024) - Submission of applications under various categories mentioned in Chapter-15 on Special Provisions of Affiliation Bye-laws,2018-reg.
- g. Circular No : 11/2024 Date of (09 Aug 2024) - Guidelines for Children with Special Needs (CwSN) provisions for existing Schools and Schools seeking affiliation with the Board.
- h. Circular No : 08/2024 Date of (05 Jun 2024) - CORRIGENDUM regarding mandatory documents for category "Permission of Site Shifting" reg.
- i. Circular No : 05/2024 Date of (04 Apr 2024) - To register in Unified District Information System for Education (UDISE) + Portal for 2023-24
- j. Circular No : 03/2024 Date of (23 Jan 2024) - Updating of Online Affiliated School Information System (OASIS) data-reg.
- k. Circular No : 02/2024 Date of (23 Jan 2024) - Minimum requirement of 40 computer system in Computer Science lab in the school-reg
- l. Circular No : 01/2024 Date of (01 Jan 2024) - Guidelines on School Safety and Security-reg
- m. Circular No : 12/2024 Date of (16 August 2024) – Amendment in land certificate and building safety certificate – reg
- n. SARAS 6.0 Manual

(HIMANSHU GUPTA)
SECRETARY, CBSE

Distribution:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
5. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odhisha-751005.
6. The Director of School Education, Andhra Pradesh, 3rd Floor, B block, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh-521 456.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar -791 111.
8. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101.
9. The Director of Education, Govt. of A&N Islands, Port Blair-744101.
10. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017.
11. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054.
12. The Director of School Education, Ladakh, Room No.101-102, Ground Floor, Council Secretariat, Kurbathang, Kargil - Ladakh.
13. All Education Secretaries of States/ UTs.
14. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh.
15. The Additional Director General of Army Education, A-Wing, Sena Bhawan, DHQ, PO, New Delhi-110001.
16. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
17. DS to Chairperson, CBSE.
18. Secretary/ Controller of Examinations/ All Directors, CBSE.
19. All Regional Directors/ Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
20. The Joint Secretary (IT) with the request to put this Circular on the CBSE Affiliation Website
21. All Joint Secretary/ Deputy Secretary/ Under Secretary/ Assistant Secretary, CBSE
22. All Head(s)/ In-Charge(s), Centre of Excellence, CBSE.
23. The Deputy Secretary, Media & PR Unit, CBSE.
24. Record File.

(HIMANSHU GUPTA)
SECRETARY, CBSE

